

**OVERSEAS PAKISTANIS FOUNDATION**  
**INTERNSHIP OPPORTUNITY FOR FRESH GRADUATES**

**OPF invites applications from energetic young graduates for internship at Finance Division, Overseas Pakistanis Foundation (OPF), Head Office, Islamabad.**

**Minimum Requirements / Details of Internship**

- **Qualification:** B.Com / M.Com / BBA (Finance) / MBA (Finance) or equivalent degree related to Finance/ Accounts from HEC recognized University/ Institution
- **Maximum Age Limit:** 30 years
- **Duration:** 6 months (Extendable based on performance).
- **Location:** Finance Division, OPF Head Office, Islamabad
- **No. of posts:** 01

**Required Skills**

- **Effective communication skills, both written and verbal**
- **Extensive knowledge of financial matters and general financial transactions.**
- **Proficiency in computer operation and accounting softwares.**

**Benefits Offered**

- **A handsome monthly stipend**
- **Conducive learning environment**
- **Internship completion certificate**

**If interested, send your latest resume at [career@opf.org.pk](mailto:career@opf.org.pk) by \_\_\_\_ February, 2023**

**Note:**

- i. Those who have already completed internship at OPF are not eligible to apply again.
- ii. Only residents of Rawalpindi and Islamabad will be called for interview.
- iii. Mention "Finance Internship" in the email subject line.
- iv. CVs/ Resumes having incomplete information will not be considered.